



THE CHURCH OF THE TRANSFIGURATION

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Advance Planning for a Funeral or Memorial Service

Revised November 24, 2007

This document is intended for use by the families who wish to specify their funeral or memorial service preferences before death has come. It is not intended to replace direct consultation with the clergy, but you may find it helpful as you are thinking about service planning, particularly if you intend to confer with several family members or need time to consider the options. Do not be concerned if you do not have all this information; fill in only what you know. Completed documents will be helpful for later use.

IMPORTANT: *In order for your preferences expressed here to have the force of law (e.g., if you wish to forbid the cremation of your body), you must attach such preferences to your will. This document is not a legally binding contract between you and the Church of the Transfiguration. Please contact an attorney for details.*

Full Name of the person

for whom the service is

being planned (no initials) _____

Male Female

Last Residence (City & State) _____

Date of Birth _____

Place of Interment (Burial) _____

Date of Baptism _____

Date of Confirmation _____

Name and Location of Current

or Most Recent Congregation _____

Family Contact Information

Primary Contact Person _____

Street Address _____

Home Phone _____

Work Phone _____

Cell Phone _____

E-Mail _____

Basic Funeral Information (Choose one or specify details below.)

- Modell Funeral Home, 12641 W. 143rd St., Homer Glen, (708) 301-3595
- Palos-Gaidas Funeral Home, 11028 Southwest Hwy., Palos Hills, (708) 974-4410; (708) 974-3501 (fax), www.palosgaidasfh.com, palosfh@comcast.net
- Schmaedeke Funeral Homes, 10701 S. Harlem Ave., (708) 448-6000; 14205 S. Union Ave., Orland Park, (708) 349-0111
- John Sheehy & Sons Funeral Home, 7020 W. 127th St., Palos Heights, (708) 361-4235; 9000 W. 151st St., Orland Park, (708) 857-7878
- Van Henkelum Funeral Home, 11028 Southwest Hwy., Palos Hills, (708) 448-3530; (708) 448-6341 (fax), www.vanhenkelum.com
 - Peter Van Henkelum, (708) 334-5035 (cell), Joliet: (815) 741-2563 (fax), peter@vanhenkelum.com
- Zimmerman & Sandeman Funeral Homes, 9900 W 143rd St., Orland Park, (708) 460-7500; 5200 W. 95th St., Oak Lawn, (708) 424-0340
 - Jeffrey Naber, (708) 269-8094 (cell)

Name of Funeral Home _____

Address of Funeral Home _____

Funeral Director _____

Phone _____ Fax _____

Location of Funeral _____

- Casket Present at Ceremony
- Urn Present at Ceremony
- Neither Present at Ceremony

Location of Committal (Burial) _____

Signature

Date

Officiant The Rector normally officiates the funeral or memorial service or delegates that function to other clergy. When Holy Eucharist is part of the service, a priest must preside. John Nachtrieb can officiate if Eucharist is not included.

If you have a preferred Officiant, please name that person here:

- The Rev. Lane G. Hensley
- The Rev. John D. Nachtrieb
- Other:

Other Clergy Normally, only one clergyperson participates in the service. Other clergy, including those from other faith traditions may participate in the leadership of the worship at the invitation of the Rector.

If you want the Rector to invite other clergy to assist, please name them here:

- The Rev. Lane G. Hensley
- The Rev. John D. Nachtrieb
- Other:

Language Normally, we use contemporary English for the ceremony, but some long-time Episcopalians will favor Rite One, which uses 16th Century Elizabethan English.

We recommend contemporary English (Rite Two).

Which version of the ceremony do you want to use?

- Rite Two (contemporary English)
- Rite One (Elizabethan English)

Holy Eucharist Normally, the rite of Burial of the Dead is observed in the context of Holy Eucharist, but it isn't required. Our communion table is open to all, and the Eucharist is intended to unite us to one another and to Jesus Christ. But it can actually be counter-productive if you expect a large number of non-Christians or others who would be likely to take decline taking communion in the Episcopal Church. Although Roman Catholics are forbidden by their own church to receive communion in ours, we always offer it, and most accept the offer. In the absence of these concerns,

we recommend in favor of having Holy Eucharist as part of the ceremony.

Do you want Holy Eucharist as part of the ceremony? Yes No

Eucharistic Prayer When Holy Eucharist is part of the service, we normally use Eucharistic Prayer B from the 1979 *Book of Common Prayer* (BCP p. 367) at Rite Two funerals, and Eucharistic Prayer I (BCP p. 333) at Rite One funerals. You do not need to answer this question unless you're having Holy Eucharist as part of the ceremony and prefer a different Eucharistic Prayer.

We recommend that you let us choose the Eucharistic Prayer, when it's used.

Which Eucharistic Prayer do you want to use?

Clergy may choose No Eucharist (N/A) Use This Prayer: _____

Homily Normally, a brief homily is preached by the priest or minister officiating the service. The homily is not a eulogy, but rather words of comfort in light of the pain of death and the hope and promise of Resurrection life.

We recommend that the priest or minister officiating preach a brief homily.

May we do this? Yes No

Eulogies Eulogies, testimonials, and remembrances by friends and family are more appropriately offered at the visitation or a luncheon or reception following the funeral or memorial service, and are strongly discouraged as part of the worship itself. Participants often feel obligated to make remarks when no such obligation exists, and often find that they are unable to maintain composure to do so. If you do choose to include one or more eulogies, they follow the homily.

We recommend that no eulogies are included at the funeral or memorial service.

Do you prefer to include one or more eulogies? Yes No

If so, please tell us who will offer them:

The Apostles' Creed The Apostles' Creed is a statement of Christian faith used at Holy Baptism. Its repetition at the Burial of the Dead is intended to connect the promise of eternal life solemnized at Holy Baptism to the fulfillment of that promise celebrated at a funeral or memorial service. In almost every case, its use is appropriate. But when its use would cause division in the gathered congregation because of the presence of non-Christians, its use is discouraged.

We recommend using the Apostles' Creed unless non-Christians are present.

Do you prefer to use the Apostles' Creed? Yes No

Other Considerations You can help us plan good worship by letting us know if any of the following apply.

- We expect non-Christians to attend the service.
- Many people in the congregation won't be familiar with Episcopal worship.
- Some people in the congregation don't speak English.
- Some people in the congregation have special needs:

Music Music is not required at a funeral or memorial service, but is a way to add beauty and prayerfulness to the worship. When music is included, the organist's fee is \$200. See the document "Music Planning for Funerals and Memorial Services" for help planning the music for your service.

Please indicate any music you want to request specifically below:

Readings The recommended Scripture selections are attached to this document as Appendix A for your review, along with recommendations and information to help guide you in selecting appropriate readings. We can choose the readings for you if you prefer, but you are in a better position to gauge which readings are most appropriate to the life of the person being remembered. When used, the homily will be based, in part, on the chosen selections from Scripture.

We recommend that you select readings using the document “Selecting Readings for a Funeral or Memorial Service” as a guide.

Which readings do you prefer to use?

Check here if you prefer that the clergy choose readings for you.

Old Testament Lesson (optional)

- Isaiah 25:6-9 (He will swallow up death for ever)
- Isaiah 61:1-3 (To comfort those who mourn)
- Lamentations 3:22-26, 31-33 (The Lord is good to those who wait for him)
- Wisdom 3:1-5, 9 (The souls of the righteous are in the hands of God)
- Job 19:21-27a (I know that my Redeemer lives)
- I want an Old Testament lesson. The clergy may select one for me.
- No Old Testament lesson.

Choose only one Psalm, Hymn, or Canticle after Old Testament Lesson:

- Psalm 42:1-7 Psalm 46 Psalm 90:1-12 Psalm 121 Psalm 130
- Psalm 139:1-11 Hymn _____ Canticle _____
- No Psalm, Hymn, or Canticle

New Testament Lesson (optional)

- Romans 8:14-19, 34-35, 37-39 (The glory that shall be revealed)
- 1 Corinthians 15:20-26, 35-38, 42-44, 53-58 (The imperishable body)
- 2 Corinthians 4:16—5:9 (Things that are unseen are eternal)
- 1 John 3:1-2 (We shall be like him)
- Revelation 7:9-17 (God will wipe away every tear)
- Revelation 21:2-7 (Behold, I make all things new)
- I want a New Testament lesson. The clergy may select one for me.
- No New Testament lesson.

Choose only one Psalm, Hymn, or Canticle after New Testament Lesson:

- Psalm 23 (King James Version) Psalm 23 (contemporary text) Psalm 27
- Psalm 106:1-5 Psalm 116 Hymn _____ Canticle _____
- No Psalm, Hymn, or Canticle

The Holy Gospel (always used when Holy Eucharist is part of the service)

- John 5:24-27 (He who believes has everlasting life)
- John 6:37-40 (All that the Father gives me will come to me)
- John 10:11-16 (I am the good shepherd)
- John 11:21-27 (I am the resurrection and the life)
- John 14:1-6 (In my Father's house are many rooms)
- I want a Gospel reading. The clergy may select one for me.
- No Gospel reading (not an option if Holy Eucharist included)

Participants Friends and family members often are invited to participate in the leadership of worship, and can help those who grieve to honor the memory of the dead. You may designate as many or as few of these roles as you prefer. Any functions you do not designate will be performed by the clergy or their designated assistants. Pall bearers are needed only when a casket is present. Normally, six pall bearers are designated. You can designate additional “honorary pall bearers” as desired. They have no actual function, but are named in the worship bulletin.

First Reading _____

First Psalm _____

Second Reading _____

Second Psalm _____

Prayers _____

Oblationers (people who bring forward the bread and wine; one or two)

Eucharistic Ministers (one or two) _____

Ushers (one or two) _____

Acolytes (up to three) _____

Pall Bearers (first six carry the casket; the others are honorary)

