



# THE CHURCH OF THE TRANSFIGURATION

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## Holy Matrimony Participants in the Ceremony *Revised July 30, 2007*

Couple's Name \_\_\_\_\_

### What is this for, and why do you have to provide all this information?

As you plan the ceremony together with the Officiant, you can use this form as a checklist to remember which jobs need to be done. The only people who are "required" are the Officiant, the bride, the groom, and two witnesses. Everyone else is optional.

You don't have to fill out this form if you don't want to, but it's strongly recommended. Having the names and contact information is helpful on the day of the ceremony so you can verify that everyone is present and contact those who are not. Provide cell phone numbers wherever possible.

Note: If Transfiguration is printing the bulletin, this form is required, and is due two weeks before the ceremony.

	Name	Relationship	Telephone
Bride			
Maid or Matron of Honor			
Bridesmaid			
Bridesmaid			
Bridesmaid			
Bridesmaid			
Flower Girl			
Presenter or Giver			

Note: The maid or matron of honor assists the bride with her dress and veil as needed, and holds her flowers during the exchange of vows and rings. More attendants than shown here is not recommended because of space limitations in the church itself.

	Name	Relationship	Telephone
Groom			
Best Man			
Groomsman			
Groomsman			
Groomsman			
Groomsman			
Ring Bearer			
Presenter			

Note: Groomsman often double as ushers. You can have them function in both roles, or involve more people by making these separate jobs. Ring bearers are notoriously unreliable and clumsy, so if you're having one, it's strongly recommended that you obtain inexpensive alternate rings and attach them to a pillow with thread or safety pins. If not, the ring bearer will almost certainly drop and/or lose the rings. Let the best man keep the real rings and present them at the ceremony. More attendants than shown here is not recommended because of space limitations in the church itself.

	Name	Relationship	Telephone
Officiant			
Assisting Clergy			
Preacher			

	Name	Relationship	Telephone
Reader: First Lesson			
Reader: Second Lesson			
Intercessor (Prayers)			
Oblationers (Bread/Wine)			

	Name	Relationship	Telephone
Reader: Prayers			
Reader: Prayers			
Reader: Prayers			
Reader: Prayers			
Reader: Prayers			
Reader: Prayers			
Reader: Prayers			
Reader: Prayers			

Note: The prayers can be read by the Officiant or Assisting Clergy, or you can appoint one or more people to read them. If you have several people you'd like to involve in the ceremony, this is a good way to do it.

	Name	Relationship	Telephone
Acolyte: Crucifer			
Acolyte: Torch Bearer			
Acolyte: Torch Bearer			
Acolyte: Server			
Acolyte: Server			

Note: These positions often are filled by children (grades 4-12 recommended), but can be filled by adults. Generally, they aren't needed unless you're having a large wedding, including Holy Eucharist. The "biggest" position is Crucifer.

	Name	Relationship	Telephone
Eucharistic Minister			
Eucharistic Minister			

Note: These positions are needed only if you're having Holy Eucharist as part of the ceremony. This person normally is a Eucharistic Minister in his or her own congregation, or a member of the clergy not otherwise participating in the ceremony. The Officiant can help you determine how many are helpful.

	Name	Relationship	Telephone
Usher			
Usher			
Usher			
Usher			
Usher			

	Name	Telephone
Soloist		
Soloist		
Soloist		
Soloist		
Soloist		

	Name	Instrument	Telephone
Musician			
Musician			
Musician			
Musician			
Musician			