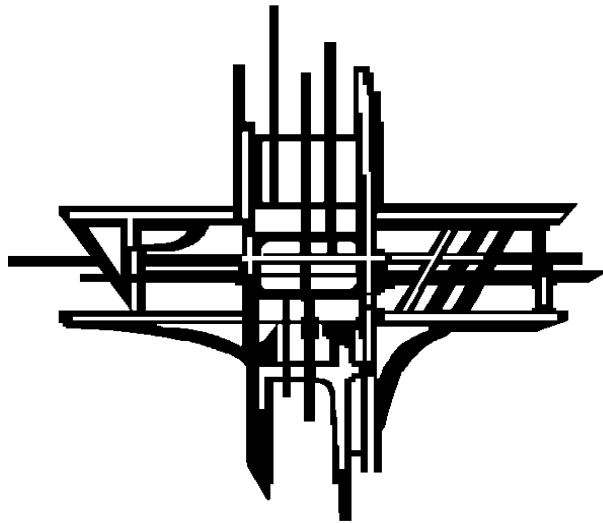


**The Church of the Transfiguration  
Palos Park, Illinois**



**ANNUAL PARISH MEETING**

**Sunday, January 31, 2010**

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**The Church of the Transfiguration  
Palos Park, Illinois**

**Agenda for Annual Meeting  
Sunday, January 31, 2010**

- I. Call to Order
- II. Declaration of Quorum
- III. Appointment of Secretary
- IV. Appointment of Tellers
- V. Approval of Minutes of January 25, 2009 Meeting
- VI. Reports
  - Treasurer's Report
  - Stewardship Report
  - Day Care Board Report
  - Other Reports
- VII. 2010 Budget
- VIII. Proposed Amendment to Constitution
- IX. Introductions and Elections
  - The Vestry
  - The Day Care Board
  - Diocesan Convention Delegates
- X. Commissioning of Wardens, Vestry, Day Care Board,  
and Delegates and Alternates to Diocesan Convention
- XI. Courtesy Resolutions

## **Minutes of the January 25, 2009 Annual Meeting**

[MINUTES COMING. NOT AVAILABLE AT THE TIME OF THIS PRINTING.]

[MINUTES COMING. NOT AVAILABLE AT THE TIME OF THIS PRINTING.]

Respectfully submitted,

Kathy Cortese  
Clerk to the Vestry

## Church Treasurer's Report 2009

| Account Name               | Year to Date               | Over/Under<br>YTD + (-)     | Annual<br>Budget           |
|----------------------------|----------------------------|-----------------------------|----------------------------|
| <b><u>Income</u></b>       |                            |                             |                            |
| Annual Fund Gifts          | \$239,923.81               | (\$5,481.19)                | \$245,405.00               |
| Day Care Transfer          | \$50,400.00                | \$12.84                     | \$50,387.16                |
| Fundraising                | \$738.50                   | \$738.50                    | \$0.00                     |
| Fees                       | \$2,111.00                 | \$611.00                    | \$1,500.00                 |
| Events                     | \$588.25                   | (\$369.75)                  | \$958.00                   |
| Interest & Inv. Inc/(Loss) | \$347.59                   | \$347.59                    | \$0.00                     |
| <b>Total Income</b>        | <b><u>\$294,109.15</u></b> | <b><u>(\$4,141.01)</u></b>  | <b><u>\$298,250.16</u></b> |
| <b><u>Expense</u></b>      |                            |                             |                            |
| Worship                    | \$2,444.53                 | (\$634.47)                  | \$3,079.00                 |
| Music                      | \$14,695.78                | \$10,595.78                 | \$4,100.00                 |
| Outreach                   | \$23,873.45                | \$365.45                    | \$23,508.00                |
| Education                  | \$1,250.88                 | (\$1,599.12)                | \$2,850.00                 |
| Parish Development         | \$3,902.14                 | (\$387.86)                  | \$4,290.00                 |
| Salaries and Benefits      | \$149,149.73               | (\$22,030.27)               | \$171,180.00               |
| Church Building            | \$25,242.64                | (\$6,023.36)                | \$31,266.00                |
| Rectory                    | \$6,959.44                 | (\$1,906.56)                | \$8,866.00                 |
| Grounds                    | \$14,831.65                | \$1,721.65                  | \$13,110.00                |
| Vestry and Convention      | \$3,202.54                 | \$1,252.54                  | \$1,950.00                 |
| Mortgage and Financial     | \$16,477.07                | (\$4,364.93)                | \$20,842.00                |
| Insurance                  | \$17,092.00                | \$820.00                    | \$16,272.00                |
| Office Expenses            | \$7,886.33                 | (\$1,373.67)                | \$9,260.00                 |
| Postage                    | \$2,438.44                 | \$10.44                     | \$2,428.00                 |
| Telephone                  | \$2,677.57                 | \$60.57                     | \$2,617.00                 |
| <b>Total Expense</b>       | <b><u>\$292,124.19</u></b> | <b><u>(\$23,493.81)</u></b> | <b><u>\$315,618.00</u></b> |
| Difference                 | <b><u>\$1,984.96</u></b>   | <b><u>(\$17,367.84)</u></b> |                            |

## Day Care Treasurer's Report 2009

| Account Name               | Year to Date               | Over/Under<br>YTD + (-)     | Annual<br>Budget           |
|----------------------------|----------------------------|-----------------------------|----------------------------|
| <b><u>Income</u></b>       |                            |                             |                            |
| Tuition and Fees           | \$457,181.15               | (\$46,019.44)               | \$503,200.59               |
| Transfer to Church         | (\$50,400.00)              | (\$12.84)                   | (\$50,387.16)              |
| Fundraising                | \$0.00                     | (\$275.00)                  | \$275.00                   |
| Investment Income          | \$116.81                   | (\$369.19)                  | \$486.00                   |
| Insurance Income           | \$0.00                     | \$0.00                      | \$0.00                     |
| Other Income               | \$32.03                    | (\$0.97)                    | \$33.00                    |
| <b>Total Income</b>        | <b><u>\$406,929.99</u></b> | <b><u>(\$46,677.44)</u></b> | <b><u>\$453,607.43</u></b> |
| <b><u>Expense</u></b>      |                            |                             |                            |
| Salaries & Benefits        | \$286,617.32               | (\$42,176.68)               | \$328,794.00               |
| Program Costs              | \$18,189.20                | (\$2,521.80)                | \$20,711.00                |
| Food Costs                 | \$23,336.24                | \$27.24                     | \$23,309.00                |
| Outreach                   | \$2,965.05                 | (\$4,232.47)                | \$7,197.52                 |
| Promotional                | \$7,582.51                 | \$2,428.36                  | \$5,154.15                 |
| Facility Costs             | \$44,172.88                | (\$7,893.12)                | \$52,066.00                |
| Administrative Costs       | \$4,479.17                 | (\$3,712.83)                | \$8,192.00                 |
| Uncollected Tuition & Fees | \$10,382.58                | \$2,344.84                  | \$8,037.74                 |
| Capital Expenses           | \$1,000.00                 | \$1,000.00                  | \$0.00                     |
| Transfer to Church         | \$0.00                     | \$0.00                      | \$0.00                     |
| Other Expenses             | \$1,348.53                 | \$1,202.53                  | \$146.00                   |
| <b>Total Expense</b>       | <b><u>\$400,073.48</u></b> | <b><u>(\$53,533.93)</u></b> | <b><u>\$453,607.41</u></b> |
| Difference                 | <b><u>\$6,856.51</u></b>   |                             | <b><u>\$0.02</u></b>       |

## Balance Sheet 2009, Page 1 of 2

| Account #                                   | Account name                   | Current Year                 | Prior Year                   | Change from Prior Year     | Percent of Change |
|---|--------------------------------|------------------------------|------------------------------|----------------------------|-------------------|
| <b><u>Assets</u></b>                        |                                |                              |                              |                            |                   |
| 110.110                                     | Checking: Palos Bank           | 40,511.26                    | 11,831.19                    | 28,680.07                  | 242               |
| 110.130                                     | Checking: Day Care             | 19,678.50                    | 27,836.13                    | (8,157.63)                 | 29                |
| 130.150                                     | Savings: Palos Bank            | 228.45                       | 227.72                       | 0.73                       | 0                 |
| 141.100                                     | PayPal                         | 443.19                       | 113.80                       | 329.39                     | 289               |
| 170.110                                     | Inv: Church Money Market       | 0.00                         | 0.00                         | 0.00                       | -                 |
| 170.120                                     | Inv: Church Wellington Fund    | 1,646.44                     | 1,347.39                     | 299.05                     | 22                |
| 170.125                                     | Inv: RBC Dain Rauscher         | 4.70                         | 4.70                         | 0.00                       | 0                 |
| 170.130                                     | Inv: Endowment GNMA Fund       | 40,633.80                    | 38,593.48                    | 2,040.32                   | 5                 |
| 170.150                                     | Inv: Endow. Short-Term Bonds   | 10,566.17                    | 10,132.90                    | 433.27                     | 4                 |
| 170.170                                     | Inv: Endowment Wellington Fund | 67,724.45                    | 55,422.85                    | 12,301.60                  | 22                |
| 170.190                                     | Inv: Endowment Small Cap       | 26,399.62                    | 18,611.22                    | 7,788.40                   | 42                |
| 170.210                                     | Inv: Irvine Money Market       | 18,088.36                    | 17,990.89                    | 97.47                      | 1                 |
| 170.215                                     | Inv: Irvine Wellington Fund    | 0.00                         | 0.00                         | 0.00                       | -                 |
| 170.220                                     | Inv: Irvine Small Cap          | 0.00                         | 0.00                         | 0.00                       | -                 |
| 170.225                                     | Broadbent Fund Investments     | 109,226.69                   | 61,802.77                    | 47,423.92                  | 77                |
| 170.230                                     | Inv: Memorial Garden Vanguard  | 8,212.51                     | 8,169.08                     | 43.43                      | 1                 |
| 170.240                                     | Inv: Day Care Money Mkt. Fund  | 1,591.01                     | 1,582.60                     | 8.41                       | 1                 |
| 180.000                                     | 1992 Assessed Property Value   | 1,200,000.00                 | 1,200,000.00                 | 0.00                       | 0                 |
|   | <b>Total Assets</b>            | <b><u>\$1,544,955.15</u></b> | <b><u>\$1,453,666.72</u></b> | <b><u>\$91,288.43</u></b>  | <b>6</b>          |
| <b><u>Liabilities and Fund Balances</u></b> |                                |                              |                              |                            |                   |
| 210.110                                     | Pre-Paid Pledges               | 1,000.00                     | 10,050.00                    | (9,050.00)                 | 90                |
| 215.110                                     | Pre-Paid Day Care Tuition      | 4,234.00                     | 0.00                         | 4,234.00                   | -                 |
| 216.110                                     | Pre-Paid Irvine Scholarships   | 5,556.90                     | 0.00                         | 5,556.90                   | -                 |
| 218.110                                     | Soup Kitchen Payable           | 500.00                       | 500.00                       | 0.00                       | 0                 |
| 218.115                                     | Diocese of Chicago Payable     | 0.00                         | 0.00                         | 0.00                       | -                 |
| 218.117                                     | Bishop Disc. Fund Payable      | 0.00                         | N/A                          | 0.00                       | -                 |
| 218.120                                     | Global Hlth. Champions Payable | 0.00                         | 0.00                         | 0.00                       | -                 |
| 218.130                                     | Heifer Payable                 | 0.00                         | 0.00                         | 0.00                       | -                 |
| 218.141                                     | Hymnal Campaign                | 0.00                         | 0.00                         | 0.00                       | -                 |
| 218.150                                     | Diocese of Renk. Sudan Payable | 0.00                         | 0.00                         | 0.00                       | -                 |
| 218.170                                     | Diocese of SEMEX Payable       | 100.00                       | 100.00                       | 0.00                       | 0                 |
| 218.180                                     | La Transfiguración Payable     | 40.00                        | 0.00                         | 40.00                      | -                 |
| 218.183                                     | Nets for Life Payable          | 0.00                         | 0.00                         | 0.00                       | -                 |
| 218.185                                     | Padre Luis Internet Payable    | 45.00                        | 45.00                        | 0.00                       | 0                 |
| 218.187                                     | Plant Sale Pass-Through        | 451.02                       | N/A                          | 451.02                     | -                 |
| 218.190                                     | UTO Payable                    | 15.37                        | 0.00                         | 15.37                      | -                 |
| 218.197                                     | Seminary Support Payable       | 0.00                         | 0.00                         | 0.00                       | -                 |
| 226.110                                     | Altar Guild Payable            | 0.00                         | 0.00                         | 0.00                       | -                 |
| 250.110                                     | 403(b) Payable                 | 459.96                       | 114.99                       | 344.97                     | 300               |
| 250.300                                     | Fire Equipment Payable         | 0.00                         | 0.00                         | 0.00                       | -                 |
| 250.400                                     | Gutter Replacement Payable     | 0.00                         | 0.00                         | 0.00                       | -                 |
| 250.500                                     | Health & Dental Ins. Payable   | 134.16                       | 0.00                         | 134.16                     | -                 |
| 250.600                                     | Umb., Lia., & W/C Ins. Payable | 747.20                       | 1,270.00                     | (522.80)                   | 41                |
| 250.700                                     | Lawn Mowing Accrued            | 1,080.66                     | 666.66                       | 414.00                     | 62                |
| 251.110                                     | Pension Fund Payable           | 0.00                         | 1,301.00                     | (1,301.00)                 | 100               |
| 251.111                                     | Day Care Pension Fund Payable  | 0.00                         | N/A                          | 0.00                       | -                 |
| 251.150                                     | Snow Removal Accrued           | 4,680.00                     | 0.00                         | 4,680.00                   | -                 |
| 252.050                                     | Aikman Gift                    | 6,000.00                     | N/A                          | 6,000.00                   | -                 |
| 252.100                                     | Walsh Thanksgiving Gift        | 1,527.00                     | 2,527.00                     | (1,000.00)                 | 40                |
| 252.200                                     | Walsh Lunch                    | 0.00                         | 0.00                         | 0.00                       | -                 |
| 254.101                                     | Warren Peterson Benefit        | 200.00                       | N/A                          | 200.00                     | -                 |
| 258.110                                     | Mortgage: Great Lakes Bank     | 24,034.05                    | 38,481.34                    | (14,447.29)                | 38                |
| 262.110                                     | Credit Line: Great Lakes Bank  | 0.00                         | 0.00                         | 0.00                       | -                 |
| 266.110                                     | Taxes: Federal Payroll         | 4,895.82                     | 4,896.24                     | (0.42)                     | 0                 |
| 266.130                                     | Taxes: State Withholding       | 0.00                         | 0.00                         | 0.00                       | -                 |
| 274.110                                     | Payroll: Salaries Payable      | 0.00                         | 0.00                         | 0.00                       | -                 |
| 274.130                                     | Payroll: Payroll Clearing      | 0.00                         | 0.00                         | 0.00                       | -                 |
| 275.100                                     | Payroll: 3 Payday Reserve      | 0.00                         | 0.00                         | 0.00                       | -                 |
| 276.200                                     | CCI Payable (Receivable)       | (8,203.30)                   | (8,683.21)                   | 479.91                     | 6                 |
| 280.110                                     | Accruals                       | 0.00                         | 0.00                         | 0.00                       | -                 |
|   | <b>Total Liabilities</b>       | <b><u>\$47,497.84</u></b>    | <b><u>\$51,269.02</u></b>    | <b><u>(\$3,771.18)</u></b> | <b>7</b>          |

## Balance Sheet 2009, Page 2 of 2

| Account # | Account name                               | Current Year                 | Prior Year                   | Change from Prior<br>Year | Percent<br>of<br>Change |
|-----------|--|------------------------------|------------------------------|---------------------------|-------------------------|
| 310.110   | General Operating Fund                     | (12,801.57)                  | (14,786.53)                  | 1,984.96                  | 13                      |
| 310.120   | Day Care Operating Fund                    | 40,910.63                    | 34,054.12                    | 6,856.51                  | 20                      |
| 310.125   | Altar Guild Fund                           | 1,644.72                     | 3,544.19                     | (1,899.47)                | 54                      |
| 310.130   | Children and Youth Fund                    | 245.00                       | 245.00                       | 0.00                      | 0                       |
| 310.161   | Daughters of the King Fund                 | 0.00                         | 0.00                         | 0.00                      | -                       |
| 310.163   | Diaconal Ministry Fund                     | 2,387.00                     | 0.00                         | 2,387.00                  | -                       |
| 310.190   | Marie Freer Fund                           | 231.39                       | 231.39                       | 0.00                      | 0                       |
| 310.210   | Memorial Garden Fund                       | 10,380.74                    | 10,919.34                    | (538.60)                  | 5                       |
| 310.230   | Music Fund                                 | 898.99                       | 304.24                       | 594.75                    | 195                     |
| 310.270   | Youth Group Fund                           | 267.08                       | 267.08                       | 0.00                      | 0                       |
| 310.275   | Educational Scholarship Fund               | 0.00                         | 0.00                         | 0.00                      | -                       |
| 310.286   | Sandra L. Broadbent Fund                   | 109,233.94                   | 61,810.02                    | 47,423.92                 | 77                      |
| 310.290   | Sharon Louise Irvine Fund                  | 31,624.02                    | 29,375.45                    | 2,248.57                  | 8                       |
| 335.110   | Christmas Baskets Fund                     | 195.77                       | 299.19                       | (103.42)                  | 35                      |
| 335.150   | Outreach Committee Grant Pool              | 0.00                         | 157.05                       | (157.05)                  | 100                     |
| 385.110   | Transfiguration Endowment Fund             | 136,273.65                   | 114,458.50                   | 21,815.15                 | 19                      |
| 385.180   | Property Equity (1992 est.)                | 1,175,965.95                 | 1,161,518.66                 | 14,447.29                 | 1                       |
|           | <b>Total Fund Balance</b>                  | <b><u>\$1,497,457.31</u></b> | <b><u>\$1,402,397.70</u></b> | <b><u>\$95,059.61</u></b> | <b>7</b>                |
|           | <b>Total Liabilities and Fund Balances</b> | <b><u>\$1,544,955.15</u></b> | <b><u>\$1,453,666.72</u></b> | <b><u>\$91,288.43</u></b> | <b>6</b>                |

## Stewardship Report

|                          | 2009 Pledges |                | 2010 Pledges |                |                   |               |
|--------------------------|--------------|----------------|--------------|----------------|-------------------|---------------|
|                          | Count        | Amount         | Count        | \$ Amount      | Increase vs. 2009 | % of 2009     |
| New                      |              |                | 18           | 9,912          | 9,912             |               |
| Lost                     |              |                | 14           | 0              | (16,190)          |               |
| Renewed                  |              |                | 83           | 194,944        | (6,870)           |               |
| Increased                |              |                | 26           | 85,367         | 6,833             |               |
| Decreased                |              |                | 11           | 27,169         | (13,703)          |               |
| Stayed the Same          |              |                | 46           | 82,408         | 0                 |               |
| <b>Total In Hand Now</b> |              |                | <b>101</b>   | <b>204,856</b> | <b>(13,148)</b>   |               |
| Additional Expected      |              |                | 7            | 6,643          | (3,115)           |               |
| Renewals                 |              |                | 7            | 6,643          | (3,115)           |               |
| New                      |              |                | 0            | 0              | 0                 |               |
| <b>Total Expected</b>    | <b>104</b>   | <b>227,762</b> | <b>108</b>   | <b>211,499</b> | <b>(16,263)</b>   | <b>-7.14%</b> |

The Stewardship Team began meeting in February 2009 with Melinda Moore serving as chairman. Other team members are Sue Burke, Mike Donohue, Tom Fuelling, Lane Hensley, Juel Hood, Brooks Beardsley and outgoing chairman Barbara Barnes.

The team continued the theme of “Equipping Our People for Ministry,” in keeping with stewardship being an important part of our spiritual lives all year. Additional posters were created and displayed that highlight ministries such as music and hospitality, along with bulletin and Transcripts notices describing their goals and how parishioners can get involved.

Members decided to contact all parishioners in the spring, well in advance of the fall campaign, to promote activities such as the book sale and June picnic. Melinda, Lane, Mike, Juel and vestry member Ted Karrison left messages and talked with parishioners to see how they were doing.

Sue suggested and spearheaded a plant sale for Mother’s Day to provide summer plants for the church. Parishioners were invited to make donations in honor of special women in their lives. The project exceeded expectations, providing enough money to plant colorful annuals to beautify church grounds in the summer and bulbs for the fall. Volunteers planted the flowers and bulbs.

The annual pledge drive began in September with a mailing that included a letter from the stewardship chairman and the rector, a pledge card and an authorization form for automatic withdrawal of funds for those who want the convenience to automatically send pledges directly from bank accounts. A second mailing in early October included a letter signed by the vestry, another pledge card and automatic withdrawal authorization form and information about Gratitude Sunday and family pledging. Another mailing in early October targeted children in Sunday school, asking them to consider pledging as an important Christian ministry; the money is tracked separately and traditionally has gone to Project Heifer. An automated phone message about the campaign was sent in mid-October.

**Continued →**

The fall campaign featured parishioners describing their views on stewardship during church services. The speakers were longtime parishioner Diana Beardsley, newcomer Shari Schmidt and treasurer Margaret Lehner, who spoke eloquently about parish finances. On Gratitude Sunday, the last Sunday in October, parishioners offered their pledges, as well as notes about what they are grateful for. Pledges continued to come in during the weeks that followed.

The 2009 stewardship campaign brought in 108 pledges totaling \$211,499. Of those who pledged, 26 increased their pledges over last year and 18 are new pledges. The total amount pledged is about \$13,000 less than last year, a drop of about 7 percent. We attribute this difference to the difficult economy and its loss of jobs and drop in investment income, as well as the loss of donors. The campaign again promoted proportional giving.

The team thanks everyone in the parish for donating their time, talent and treasure to Transfiguration. We are grateful for the support of the vestry, our rector, our treasurer and the Finance Committee. A special thanks goes to members of the stewardship team for their efforts on the campaign.

Respectfully submitted,  
Melinda Moore  
Stewardship chairman

## Proposed Church Budget 2010

| Account Name             | 2009 Budget     | 2009 Actual    | 2010 Budget     | Percent<br>of Total | Increase<br>vs. 2009 Budget | Increase<br>vs. 2009 Actual |          |  |
|--------------------------|-----------------|----------------|-----------------|---------------------|-----------------------------|-----------------------------|----------|--|
| <b>INCOME</b>            |                 |                |                 |                     |                             |                             |          |  |
| Annual Fund Gifts        | 245,405         | 239,923        | 222,915         | 79.79%              | -9% (22,490)                | -7%                         | (17,008) |  |
| Day Care Transfer        | 50,387          | 50,400         | 53,682          | 19.21%              | 7% 3,295                    | 7%                          | 3,282    |  |
| Fundraising              | -               | 739            | -               | 0.00%               | -                           | -100%                       | (739)    |  |
| Fees                     | 1,500           | 2,111          | 1,861           | 0.67%               | 24% 361                     | -12%                        | (250)    |  |
| Events                   | 958             | 588            | 588             | 0.21%               | -39% (370)                  | 0%                          | -        |  |
| Investment Int. & Growth | -               | 348            | 348             | 0.12%               | 348                         | 0%                          | -        |  |
| <b>TOTAL</b>             | <b>298,250</b>  | <b>294,108</b> | <b>279,394</b>  |                     | -6% (18,856)                | -5%                         | (14,714) |  |
| <b>EXPENSES</b>          |                 |                |                 |                     |                             |                             |          |  |
| Worship                  | 1,829           | 1,695          | 1,702           | 0.55%               | -7% (127)                   | 0%                          | 7        |  |
| Music                    | 4,100           | 14,696         | 4,251           | 1.38%               | 4% 151                      | -71%                        | (10,445) |  |
| Outreach                 | 23,508          | 23,873         | 23,280          | 7.57%               | -1% (228)                   | -2%                         | (593)    |  |
| Education                | 2,850           | 1,251          | 1,400           | 0.46%               | -51% (1,450)                | 12%                         | 149      |  |
| Parish Development       | 4,290           | 3,902          | 3,050           | 0.99%               | -29% (1,240)                | -22%                        | (852)    |  |
| Salaries and Benefits    | 172,430         | 149,900        | 169,162         | 55.00%              | -2% (3,268)                 | 13%                         | 19,262   |  |
| Church Buildings         | 31,266          | 25,243         | 28,273          | 9.19%               | -10% (2,993)                | 12%                         | 3,030    |  |
| Rectory                  | 8,866           | 6,959          | 9,540           | 3.10%               | 8% 674                      | 37%                         | 2,581    |  |
| Grounds                  | 13,110          | 14,832         | 10,660          | 3.47%               | -19% (2,450)                | -28%                        | (4,172)  |  |
| Vestry                   | 1,950           | 3,203          | 5,870           | 1.91%               | 201% 3,920                  | 83%                         | 2,667    |  |
| Mortgage & Financial     | 20,842          | 16,477         | 20,892          | 6.79%               | 0% 50                       | 27%                         | 4,415    |  |
| Insurance                | 16,272          | 17,092         | 16,794          | 5.46%               | 3% 522                      | -2%                         | (298)    |  |
| Office Expenses          | 9,260           | 7,886          | 7,660           | 2.49%               | -17% (1,600)                | -3%                         | (226)    |  |
| Postage                  | 2,428           | 2,438          | 2,301           | 0.75%               | -5% (127)                   | -6%                         | (137)    |  |
| Telephone                | 2,617           | 2,678          | 2,757           | 0.90%               | 5% 140                      | 3%                          | 79       |  |
| <b>TOTAL</b>             | <b>315,618</b>  | <b>292,124</b> | <b>307,592</b>  |                     | -3% (8,026)                 | 5%                          | 15,468   |  |
| <b>Net Gain / (Loss)</b> | <b>(17,368)</b> | <b>1,984</b>   | <b>(28,198)</b> |                     |                             |                             |          |  |

## Proposed Day Care Budget 2010

| Account Name                 | 2009 Budget    | 2009 Actual    | 2010 Budget    | Increase<br>vs. 2009 Budget |                 | Increase<br>vs. 2009 Projected |                |
|------------------------------|----------------|----------------|----------------|-----------------------------|-----------------|--------------------------------|----------------|
| <b>INCOME</b>                |                |                |                |                             |                 |                                |                |
| Tuition and Fees*            | 452,813        | 406,781        | 403,499        | -10.9%                      | (49,314)        | -0.8%                          | (3,282)        |
| Fundraising                  | 275            | -              | -              |                             | (275)           |                                |                |
| Investment Income            | 486            | 117            | 119            |                             | (367)           |                                | 2              |
| Insurance Income             | -              | -              | -              |                             |                 |                                |                |
| Other Income                 | 33             | 32             | 32             | -2.9%                       | (1)             | 0.0%                           | -              |
| <b>TOTAL</b>                 | <b>453,607</b> | <b>406,930</b> | <b>403,650</b> | <b>-11.0%</b>               | <b>(49,957)</b> | <b>-0.8%</b>                   | <b>(3,280)</b> |
| <b>EXPENSES</b>              |                |                |                |                             |                 |                                |                |
| Salaries and Benefits        | 328,794        | 286,617        | 287,228        | -12.6%                      | (41,566)        | 0.2%                           | 611            |
| Program Costs                | 20,711         | 18,189         | 18,189         | -12.2%                      | (2,522)         | 0.0%                           | -              |
| Food Costs                   | 23,309         | 23,336         | 24,036         | 3.1%                        | 727             | 3.0%                           | 700            |
| Outreach                     | 7,198          | 2,965          | 2,965          | -58.8%                      | (4,232)         | 0.0%                           | -              |
| Promotional                  | 5,154          | 7,583          | 7,583          | 47.1%                       | 2,428           | 0.0%                           | -              |
| Facility Costs               | 52,066         | 44,173         | 47,439         | -8.9%                       | (4,627)         | 7.4%                           | 3,266          |
| Administrative Costs         | 8,192          | 4,479          | 4,479          | -45.3%                      | (3,713)         | 0.0%                           | -              |
| Uncollected Tuition and Fees | 8,038          | 10,383         | 10,383         | 29.2%                       | 2,345           | 0.0%                           | -              |
| Capital Expenses             | -              | 1,000          | -              |                             |                 | -100.0%                        | (1,000)        |
| Other Expense                | 146            | 1,349          | 1,349          |                             | 1,203           | 0.0%                           | -              |
| <b>TOTAL</b>                 | <b>453,607</b> | <b>400,073</b> | <b>403,650</b> | <b>-11.0%</b>               | <b>(49,957)</b> | <b>0.9%</b>                    | <b>3,577</b>   |
| <b>Net Gain / (Loss)</b>     | <b>-</b>       | <b>6,857</b>   | <b>-</b>       |                             |                 |                                |                |

\*Note: This is net of the transfer to the church. Prior to 2009, the transfer was shown as an expense. Now, it's deducted from the tuition and fees line item.

## Proposed Amendment to Constitution

### Proposed Change to Article V, Sections 3 and 4:

Section 3. Voting. At the Annual Meeting, in addition to other business which may be there transacted, the parishioners who are qualified and entitled to vote as prescribed and defined in Article III, Section 2, shall elect by ballot, by a plurality of votes, a Vestry, who shall be baptized members of the Church in good standing, consisting of two Wardens and ~~twelve~~ **eight** members of the Vestry provided that the Wardens and members of the Vestry shall be members of the Parish who are qualified and entitled to vote, as defined in Article III, Section 2 of this Constitution.

Section 4. Vestry Terms. To effect the election of the ~~twelve~~ **eight** members of the Vestry with three-year overlapping terms, there shall be three classes of ~~four~~ **three** persons each who shall be elected for a term of three years. A class shall consist of ~~four~~ **three** members of the Vestry except when vacancies are caused by unfinished terms; provided, however, that any person appointed to fill any unfinished term shall be a member of the same class as the member of the Vestry whose term was unfinished. At each Annual Meeting, parishioners shall vote to replace members of the Vestry class whose terms are expiring. Wardens shall be elected to two-year terms and may serve as Wardens a maximum of four contiguous years.

In addition to the ~~twelve~~ **eight** regular members of the Vestry, one Youth Representative may be elected by parishioners at each Annual Meeting to serve a one-year term on the Vestry with voice and vote. The Youth Representative must meet the same eligibility requirements as other Vestry members, and normally is nominated by the Youth Group.

Upon the expiration of the term of office of a member of the Vestry, or in the case of Wardens upon completing four contiguous year of service as a Warden, he or she shall not be eligible again to be elected or appointed a member of the Vestry or a Warden until the Annual Parish Meeting next succeeding the Annual Parish Meeting at which his or her term of office expired, except, if the term of office just expired was to fill a vacancy of less than two years' duration, the member of the Vestry may be elected for a full term of office at the Annual Parish Meeting at which the vacancy term of office expired. A member of the Vestry may, however, be elected to the office of Warden immediately upon the expiration of his or her term of office as a member of the Vestry.

### Proposed Transition Schedule:

|               | 2010           | 2011           | 2012 | 2013           | 2014 | 2015 |
|---------------|----------------|----------------|------|----------------|------|------|
| Entering Year | 9 <sup>1</sup> | 10             | 10   | 9              | 9    | 9    |
| Retiring      | 4 <sup>2</sup> | 3 <sup>4</sup> | 4    | 3 <sup>6</sup> | 3    | 3    |
| Electing      | 5 <sup>3</sup> | 3 <sup>5</sup> | 3    | 3              | 3    | 3    |
| Continuing    | 10             | 10             | 9    | 9              | 9    | 9    |

<sup>1</sup> D. Beardsley, Burke, Chafee, Deisinger, Fuelling, Hood, Karrison, Ratay, Russo-Wagner

<sup>2</sup> Chafee, Deisinger, Karrison, Russo-Wagner

<sup>3</sup> Opelka, Schmidt, Wells, Dawson (1 year), B. Beardsley (1 year)

<sup>4</sup> Dawson, Lynch, Burke

<sup>5</sup> D. Beardsley, Fuelling, Hood, Ratay

<sup>6</sup> Opekla, Schmidt, Wells

## Biographical Information

### Nominees for Vestry

*3 to be elected to 3-year terms*

*2 to be elected to 1-year terms, eligible for re-election to another 3-year term*

*1 youth delegate, 1-year term*

**Bryan Burke** (Youth Delegate, 1-year Term)

**Bill Opelka** (3-Year Term Ending January 2013) I've lived in the Chicago area all my life and grew up attending Roman Catholic Schools. Upon graduation from St. Ambrose College, I joined the Marine Corps and served during the Korean Conflict. I was honorably discharged in 1953 and enrolled in a graduate program at Purdue University, achieving a degree in insurance and taxes. I pursued a career in the life insurance field, specializing in estate and corporate planning and established my own corporation called Joint Efforts, Inc. I am now retired.

I met my wife, Beverly, while we were involved in fundraising events at St. Alexander in Palos Heights. That friendship resulted in our marriage at Transfiguration where we continued to shape events around entertainment and fundraising. We have been members for about 35 years.

I have previously served on the vestry. When I assumed the role of Senior Warden, the Montessori School, which rented space, moved and caused the loss of needed income. We prayed for inspiration and it led to the thought of creating a day care center. When this appeared to have potential, Dr. Margaret Lehner and I agreed to put a team together. The rest is history: The Episcopal Day Care and Learning Center.

What I would now like to see happen at our church is not only "forgiving hearts" but the rise of laughter. Laughter is healthy and biblical astuteness has taught us that "a cheerful heart is good medicine" (*Proverbs 17:22*). Humor also makes for great relationships. I have experienced that shared laughter increases ones' comfort level. We need this in our church family at this precise time. Jesus said: "Blessed are you who weep now for you will laugh!" (*Luke 6:21*). The promise of heaven is the promise of everlasting joy and laughter. The weeping is over let us ***lighten up!***

**Shari Schmidt** (3-Year Term Ending January 2013) When it came time for our girls to start attending Sunday School, Tom & I realized we didn't want to raise them in the religion in which we were married. After much research, we found the Episcopal Church to be the place we wanted to call home. After spending time at Transfiguration, we determined that this was the place we wanted to become our spiritual home. A big reason for our decision is the focus on families. Our girls enjoy the variety of activities from Children's Church to the concerts to playing with other children during coffee hour. We like to spend time with other parents talking about the joys and challenges of raising children. It all fits with our vision for our family.

I have spent my career in public relations and marketing. I believe those skills will serve me well as I work to support fundraising and publicize various special events. These things are important avenues for expanding parish life and raising awareness of our church. During the warmer weather, I enjoy working in the church's gardens. In many different ways, I hope to help Transfiguration bloom and grow.

**Charles Wells** (3-Year Term Ending January 2013) I felt honored to be asked to allow my name to be put forward for nomination to serve a term on the Parish Vestry.

After a brief hesitation and reassurance that I could be a useful member I willingly consented.

I am a lifelong Anglican (the 'parent' church) and have been a member of this parish since 1989 (20 years) when I came to permanently reside in the US.

I have served a term on the Vestry previously, in many ministries and on many committees, including a period of 9 years in the Chair of one.

I am still fairly active here, currently serving on the Music and Stewardship Committees, and in various ministries at times of communal worship.

In the past I have served the church at the Diocesan level, being a director of the Bishop & Trustees Board, including several years as the Secretary of the Board.

I am also active in the wider community, serving on the Recreation Board of the Village of Palos Park (10 years) and organizing and leading the Palos Seniors Exercise Group thrice weekly at the Village Gym. (16 years)

The Sheriff of Cook County and the Mayor of Palos Park, with appropriate awards, recently recognized my voluntary services to the community.

I am married to Laura, a retired educator (50 yrs) who is of the Roman faith, though she does participate with me in some activities at Transfig, as do I with her at her church. A good ecumenical relationship!

I am retired also of course, after serving 45 years with the railroad industry in the UK, retiring from a senior executive/management position in 1987.

I never sought any kind of employment in the US – just did lots of voluntary work with less fortunate people in the city of Chicago.

The congregation has just passed through a challenging year, and it is to be sincerely hoped that the ongoing program and sessions (Coaching) sponsored by the Vestry will result in 'a clearing of the air', determine our goals, where we want to go, and how we are going to get there.

We must arrive at a consensus – the only way is FORWARD!!

I would hope to be part of the leadership team for that journey.

**Marianne Dawson** (1-Year Term Ending January 2011, Eligible for Re-Election to Another 3-Year Term) My husband, daughter and I have been members here at Transfiguration for about 17 years. We came from a United Methodist congregation, and were looking for a nearby family-oriented church, as our daughter would soon be ready to begin church school. We found what we were looking for at Transfiguration. We were warmly welcomed and found that we fit in well with many other young families here. I think this is where our church's strength lies, in the fact that we have been able to continually bring in new families who become active in a variety of ways as their children grow up in the church.

I have been active at Transfiguration in many ways myself, including serving on the Vestry, participating on the Children and Youth Committee for several years, serving as a Church School Superintendent with Joan Karrison, and serving on the Memorial Garden Committee since its inception. I am a Daughter of the King in our St. Monica's chapter, and am honored to pray daily for the people for whom we receive requests. I have also, at various times, served as an usher and greeter.

In the past, I worked as an elementary school teacher. I have been at the Orland Park Library for thirteen years, the last eight in the Youth Services Department. My work involves a lot of contact with the public, especially parents and children, which I enjoy immensely. I see a lot of diversity at the library, and I think it is our challenge here at Transfiguration to celebrate our unity as a congregation while accommodating a variety of diverse people, thoughts and opinions.

**Brooks Beardsley** (1-Year Term Ending January 2011, Eligible for Re-Election to Another 3-Year Term) My name is Brooks Beardsley and I have been attending Transfiguration since 1980. I am a cradle Episcopalian. I live in Oak Forest with my wife, Sue Ann, and my two daughters, Britta (14) and Jenna (12). I am proud to say there are currently three generations of my family attending Transfiguration at this time. Both of my daughters serve as Acolytes. My wife, Sue Ann, has taught church school, was church school superintendent and currently serves on the Day Care Board and the Children and Youth Ministry Committee. My mother, Diana Beardsley, is currently on the Altar Guild and is again serving on the Vestry. I have been participating in all of the coaching sessions and would like an opportunity to serve on the Vestry to help implement some of the procedures that we have been taught in the coaching sessions and to help this congregation move forward in a positive direction.

**Nominees for Day Care Board**  
*2 to be elected to 3-year terms*

**Pam Glass** (3-Year Term Ending January 2013) I have been a member of Transfiguration for more than 40 years. My children grew up in this Church, and my grandchildren are enjoying the same experiences.

Over the years, I have served the Church in many capacities, but I admit to having a soft spot for the Day Care Center. I have spent more than 6 years as a volunteer at the Day Care Center, and I am a big supporter of the director, Suzanne Newman. I have watched children come to the Day Care center as babies and followed their progress as they learn and grow. These children begin kindergarten with confidence and skills they learned at the Center.

I have served on the Day Care Board before, and I look forward to the opportunity to serve once again.

**Karen Wirth** (3-Year Term Ending January 2013) Pam Glass (3-Year Term Ending January 2013) I have been a member of Transfiguration for more than 40 years. My children grew up in this Church, and my grandchildren are enjoying the same experiences.

Over the years, I have served the Church in many capacities, but I admit to having a soft spot for the Day Care Center. I have spent more than 6 years as a volunteer at the Day Care Center, and I am a big supporter of the director, Suzanne Newman. I have watched children come to the Day Care center as babies and followed their progress as they learn and grow. These children begin kindergarten with confidence and skills they learned at the Center.

I have served on the Day Care Board before, and I look forward to the opportunity to serve once again.